

# ACL5 Automated Civil Litigation



## ACL5

### Efficient, error-free legal document assembly

Producing legal documents is necessary but can be tedious.

What if you had a system that captured matter-specific details and automatically created your forms and letters? ACL does just that, enabling you and your staff to prepare documents quickly, efficiently, and accurately.

- Over 3,500 court forms and letters
- Always current with Rules of Civil Procedure
- Intuitive on-screen dialogs for simple data entry
- Accurate, compliant pre- and post-judgment interest calculator.
- Add unlimited firm-specific custom precedents, claims, letters, and reports
- Integrated with xchangedocs for secure document sharing

### Increased efficiency

ACL is fast. Enter party- and court-specific data once and automatically populate any court form or letter from ACL's comprehensive document library.

### Lower risk

And with its built-in Task Manager tickler system, you can create and assign specific tasks to your litigation files and track critical dates, so nothing is missed.

### Consistent language and styling

Your documents should reflect your firm's professionalism. ACL produces complete, correct, and consistently-formatted documents through standardized workflow across your firm.

### Simple implementation

The ACL license fee includes free implementation, training, and support. And ACL integrates seamlessly with other software, such as practice management systems, so data is entered once and reused across applications.

### Cost effective

ACL is proven to increase productivity. There are no upfront costs, and usage-based pricing gives you complete control over your expenses, and enables you to align the cost of document production with the associated matters.



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# Task Manager



**ACL5**

## Never Miss A Deadline Again

Time-related errors drive the largest percentage of litigation malpractice claims. What if you had a tool that kept deadlines front and center, and everyone on track to meet them?

- Matter-centric view of tasks and deadlines
- Ability to create pre-defined task sets
- Integration with Microsoft Outlook
- Customized task reports
- Date calculator automatically generates deadlines
- Documents of any file type can be attached to a task

### Complete Visibility

Missing a deadline can be costly, for all parties involved. ACL's Task Manager provides a matter-centric view of critical dates, due and overdue tasks, and your complete "to do's" at a glance, so you'll never miss a deadline again.

### Clear Accountability

Meeting deadlines requires close coordination among all those involved in a matter. ACL Task Manager reduces your risk of administrative dismissal with task and workflow assignment to individuals or groups, to ensure critical dates and responsibilities are always clear.

### Timely Reminders

Visibility of deadlines raises awareness, but as key dates loom you may need more to keep you on track. ACL Task Manager's email reminders provide timely email notifications as deadlines approach, providing ample lead time to complete critical tasks.

### Synchronized Systems

If you use multiple tools to automate your matter management, it's critical to keep them in sync. ACL Task Manager links to matter-specific files, and is integrated with Microsoft® Outlook, so tasks can be imported as Outlook Tasks or Calendar appointments.



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